



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.warrencountyohio.gov

commissioners@warrencountyohio.gov



Telephone (513) 695-1250

Facsimile (513) 695-2054

**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular General Session – March 18, 2025

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the March 11, 2025 meeting.

Tom Grossmann – present

David G. Young – present

Shannon Jones – present

Krystal Powell, Clerk – present

Minutes of the March 11, 2025 meeting were read and approved.

- 25-0342 A resolution was adopted hiring Cindy Dixon as Administrative Assistant within the Warren County Facilities Management Department. Vote: Unanimous
- 25-0343 A resolution was adopted approving the end of a 365-day probationary period and a pay increase for Lydia Shannon within the Emergency Services Department. Vote: Unanimous
- 25-0344 A resolution was adopted approving the end of a 365-day probationary period and a pay increase for Hunter Wiseman within the Emergency Services Department. Vote: Unanimous
- 25-0345 A resolution was adopted accepting the resignation of Stacy Ryan, Emergency Communications Operator, within the Warren County Emergency Services Department, effective March 28, 2025. Vote: Unanimous
- 25-0346 A resolution was adopted terminating the employment of probationary employee Tabitha Mason, within the Emergency Services Department. Vote: Unanimous

- 25-0347 A resolution was adopted accepting application, policy, and endorsements from HCC Life Insurance Company for Stop Loss coverage relative to the Warren County Healthcare Plan effective January 1, 2025. Vote: Unanimous
- 25-0348 A resolution was adopted setting public hearing to consider amendment to the Warren County Comprehensive Plan to include the 2025 Franklin Township Comprehensive Plan. Vote: Unanimous
- 25-0349 A resolution was adopted setting public hearings to consider adoption of Flood Damage Reduction Regulations. Vote: Unanimous
- 25-0350 A resolution was adopted entering into contract with Neyra Paving for the FY24 South Lebanon King Avenue Street Improvements CDBG Project. Vote: Unanimous
- 25-0351 A resolution was adopted approving Change Order No. 1 to the contract with Neyra Paving for the FY24 Harveysburg South Street Paving CDBG Project. Vote: Unanimous
- 25-0352 A resolution was adopted entering into a cooperation agreement with the Village of Maineville relative to the Sycamore and Mulberry Street Improvements project on behalf of the Warren County Water and Sewer Department. Vote: Unanimous
- 25-0353 A resolution was adopted to accept Tax Incentive Review Council recommendations for the 2024 Enterprise Zone Program and Community Reinvestment Area Program. Vote: Unanimous
- 25-0354 A resolution was adopted approving replacement of various culverts on Warren County Roads under force account. Vote: Unanimous
- 25-0355 A resolution was adopted approving agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 25-0356 A resolution was adopted approving agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 25-0357 A resolution was adopted authorizing the Warren County Administrator to sign a grant agreement and supporting documents with the Ohio Emergency Management Agency relative to the Emergency Management Performance Grant (EMPG) on behalf of Warren County Emergency Services. Vote: Unanimous
- 25-0358 A resolution was adopted to authorize the Warren County Engineer to prepare and submit an application to participate in the Ohio Public Works Commission Emergency Funds Program relative to the Franklin-Trenton Road Bridge Emergency Replacement project. Vote: Unanimous

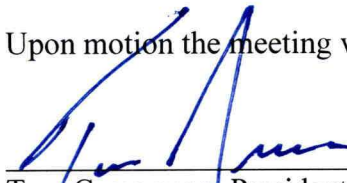
- 25-0359 A resolution was adopted authorizing the County Engineer to execute LPA Bridge Load Rating agreement with the Ohio Department of Transportation (ODOT) for the load rating of seven bridges on various Warren County Roads (PID #122371). Vote: Unanimous
- 25-0360 A resolution was adopted entering into an engineering services contract with McGill Smith Punshon, Inc. on behalf of the Warren County Engineer. Vote: Unanimous
- 25-0361 A resolution was adopted entering into an engineering services contract with Strand Associations, Inc. on behalf of the Warren County Engineer. Vote: Unanimous
- 25-0362 A resolution was adopted entering into an office space agreement with OhioMeansJobs Warren County. Vote: Unanimous
- 25-0363 A resolution was adopted transferring ownership of retiring Sheriff's K-9 "Vader" to handler, Retired Deputy Kelly Hammonds. Vote: Unanimous
- 25-0364 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 25-0365 A resolution was adopted entering into street and appurtenances (including sidewalks) security agreement with Pendragon Development Company, LLC for installation of certain improvements in Aberlin Springs, Phase Five, Block A situated in Union Township. Vote: Unanimous
- 25-0366 A resolution was adopted approving various record plats. Vote: Unanimous
- 25-0367 A resolution was adopted creating the Franklin-Trenton Road Bridge #270-1.85 Replacement project fund #4426, accepting an amended certificate for fund 4426, and approving a supplemental appropriation and a cash advance into #4426. Vote: Unanimous
- 25-0368 A resolution was adopted approving a supplemental appropriation into Commissioners fund #11011110 and an operational transfer into Tourism and Economic Development Support fund #2213. Vote: Unanimous
- 25-0369 A resolution was adopted accepting an amended certificate and approving a supplemental appropriation into the Tourism and Economic Development Support fund #2213. Vote: Unanimous
- 25-0370 A resolution was adopted approving operational transfers of interest earnings from Commissioners fund #11011112 into Water funds #5510 & #5583, and Sewer funds #5580, and 5575. Vote: Unanimous

- 25-0371 A resolution was adopted approving an appropriation adjustment from Commissioners General fund #11011110 into Sheriffs Office fund #11012200. Vote: Unanimous
- 25-0372 A resolution was adopted approving appropriation adjustments from Commissioners General fund #11011110 into Sheriff's Office fund #11012200. Vote: Unanimous
- 25-0373 A resolution was adopted approving an appropriation adjustment within Building and Zoning Department fund #11012300. Vote: Unanimous
- 25-0374 A resolution was adopted approving an appropriation adjustment within Prosecutor fund #2245. Vote: Unanimous
- 25-0375 A resolution was adopted approving an appropriation adjustment within the Water Revenue fund #5510. Vote: Unanimous
- 25-0376 A resolution was adopted approving an appropriation adjustment within Warren County Garage Rotary fund #6619. Vote: Unanimous
- 25-0377 A resolution was adopted approving requisitions and authorizing the County Administrator to sign documents relative thereto. Vote: Unanimous
- 25-0378 A resolution was adopted approving Change of Township Boundaries of 6.9697 acres in Franklin Township to make them, in part, identical to those of the City of Springboro and Clearcreek Township. Vote: Unanimous

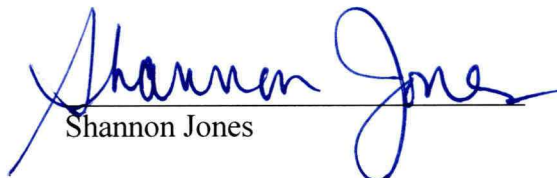
DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Upon motion the meeting was adjourned.



Tom Grossmann, President




Shannon Jones



David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on March 18, 2025, in compliance with Section 121.22 O.R.C.



Krystal Powell, Clerk
Board of County Commissioners
Warren County, Ohio